

**Clarington Zone Hockey Association  
Governing Committee Meeting Minutes – October 12, 2017**

**Present:**

Jen Ford	Andrea Preston	Terry Lynch	Steve Troughton	Jeff Kellar	Dave Shaw
Gwen Bamsey	Paul Pascuzzi	John Jeffs	Cheryl Littlejohn	Todd Stauffer	Rick Poulin
Jay Ford	Cindy Campbell				

**Absent:**

Wendy Thompson	Stephanie Leger	Claudia Tarasio	John Sawyer
Rich Suchan	Ed Hooper	Mark Foster	

Meeting called to order at 7:28 pm by Todd Stauffer

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*Motion to accept Minutes from Sept 14, 2017*  
1<sup>st</sup> Rick Poulin 2<sup>nd</sup> John Jeffs – **CARRIED**

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**CHAIR: *Todd Stauffer***

- Bullying – we need to be more vigilant in hallways and dressing rooms
- Todd will attend Coaches meeting on Monday to address this issue

**VICE CHAIR: *Jay Ford***

- Pictures went smoothly
- Panoramic picture will be available online soon

**VICE CHAIR: *Rick Poulin***

- Nothing to Report

**TREASURER: *Wendy Thompson-Ruest (absent)***

- Electronic Report: Outstanding OMHA invoices have been paid

**OMHA REP: *Steve Troughton***

- Situation in Kingston where parent bullying coach
- Mandatory Gender ID course is a result of an HR Court Case
- NCP hosting Bantam OHFs
- Discussion re: hard date for ice in August because of Exhibition games – possibly no ice times until end of August
- OMHA trophy needs to be returned
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**ICE SCHEDULIER: *Terry Lynch***

- Now have a contract with Orono - \$4/hr more (\$172 per hour)
- Ice may not be ready on Rickard A until October as they are re-doing the floor
- Town took back 3 hours of ice at South Courtice Arena (Nov 3 & 4) for a Hockey Canada event

**COACH AND PLAYER DEVELOPMENT: *Paul Pascuzzi***

- Coach Mentors have been evaluating and providing feedback
- Paul creating Google drive account to store resources and documents for coaches
- Ipad – going well – will discuss further at Monday’s coaches meeting
- Will address bullying and culture identity/respect at Monday’s coaches meeting

- Discussion re: player who was driving himself to practice without proper driving certification – issue is being addressed with player and parents

**PREVENTION SERVICES LIAISON: *Cindy Campbell***

- Nothing to report

**HEAD TRAINER: *John Jeffs***

- Trainer contact information sent to trainers so if a team is missing a trainer, they can contact someone on the list.
- Meeting with trainers next week
- All Trainer's resources are available on the CZHA website except the Trainer's manual – it used to be available but, no longer there – need to get this back onto the website
- CZHA has one (1) Trainer at Large – Tyler Ruest

**DIRECTOR OF EQUIPMENT: *Jeff Kellar***

- Nothing to report

**DIRECTOR OF MEDIA RELATIONS: *Vacant***

**CMHA REPRESENTATIVE: *Rich Suchan*: (Absent)**

- No report

**CRHL REPRESENTATIVE: *Ed Hooper* (Absent)**

- No report

**ORONO REPRESENTATIVE: *Mark Foster* (Absent)**

- No report

**NEWCASTLE REPRESENTATIVE: *Claudia Tarasio* (Absent)**

- No Report

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*Motion to Accept reports*

1<sup>st</sup> Jen Ford    2<sup>nd</sup> Rick Poulin – ***CARRIED***

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**Unfinished Business:**

- Coaches at Large – One (1) approved
  - There are a couple of others that can be added to the list – will obtain contact info
- Media Relations Administrator – Nicole Schoonderbeek
  - Jen to send Nicole Director's contact info for website
- Need to assign portfolio to new Directors
  - Todd will assign
- AP Process has started
  - Trainers to get medical forms from AP's
  - Need to make sure there is no recruitment occurring
- Mentor Payment Plan
  - Paul will put package together (October, December, February)

- Discussion re: New Twin pad arena construction in Newcastle
  - Finland Game 2018
    - **Make sure next year's coach is aware that 2004 age group will be billeting**
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***Motion for CZHA to provide \$750 to support 2004 team for Billeting for the 2018 Finland Game***  
1<sup>st</sup> – Steve Troughton 2<sup>nd</sup> – John Jeffs – ***CARRIED***

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**New Business:**

- Jeff Kellar – Issue raised re: Baseline Concussion Testing
    - Discussion – John Jeffs – Not recommended that the Organization conducts Baseline Concussion Testing due to liability concerns. There is training material available which includes concussion protocol. It is best to let the individuals handle their unique situation under the care and consultation of doctors and/or other medical professionals.
  - Jay Ford – Issue brought up at Parent Rep Meeting re: 2004 Oshawa team cancelling game due to insufficient players.
    - Team had 9 skaters – AP's were unavailable as they were also playing
    - ETA convenor Rick LaForte approved the cancellation/rescheduled game
  - Rick Poulin - Stats Track
  - Jay Ford – 2005 COW player diagnosed with Leukemia – Pee wee Team looking for donations to assist family.
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***Motion for CZHA to donate \$100 to assist Robertson family***  
1<sup>st</sup> Jay Ford 2<sup>nd</sup> Rick Poulin – ***CARRIED***

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***Motion to Adjourn***  
1<sup>st</sup> Jen Ford 2<sup>nd</sup> John Jeffs – ***CARRIED***

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***Next meeting November 16 @ 7:30pm – Darlington***