

**Clarington Zone Hockey Association  
Governing Committee Meeting Minutes – August 8, 2019**

**Present:**

Andy Lee Wuk Leu	Jen Ford	Wendy Thompson-Ruest
Barb Stanutz	Rick Poulin	Nicole Schoonderbeek
Jay Ford	Steve Troughton	Terry Lynch
John Jeffs	Lindsay Lawson	Jeff Kellar
Ken Scott	Stephanie Leger	

**Absent:**

Claudia Tarasio	Cindy Campbell	Cheryl Littlejohn
Ed Hooper	Mark Foster	

Meeting called to order at 7:05pm by Rick Poulin

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*Motion to accept Minutes from July 11, 2019  
1<sup>st</sup> Barb Stanutz    2<sup>nd</sup> Jen Ford ~ CARRIED*

*Motion to accept AGM Minutes from May 22<sup>nd</sup> 2019  
All in favour ~ APPROVED*

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**CHAIR: Rick Poulin**

- Upcoming Oshawa Generals Game ~ Wendy & Barb will elaborate
- Midget Tryouts ~ Jay Ford will elaborate
- Police checks are being reviewed.
- Team Roosters: most have been approved ~ Steve will elaborate
- Trophy case will be finished before the Gens Game
- Rick will have the key to access the Rickards storage room & Darlington meeting room
- Terry & I had meeting with coaches regarding scheduling ~ All went well
- A few bids came in for Photographers ~ Andy will elaborate
- A draft will be created for the upcoming clothing bid

**IN-CAMERA SESSION:**

**VICE CHAIR: Jay Ford**

- Midget Tryouts start Aug. 23<sup>rd</sup> ~ working with Cheryl
- Nicole will be posting article on CZHA website re: Tryouts

**VICE CHAIR: Wendy Thompson-Ruest**

- Thank you to Rick and Barb for helping with the Generals.
- Walk through was done with the Generals ~ all went well & they are looking forward to playing here again.
- Progress is being made on the ice at Rickards
- Was able to meet up with the Concession at Rickards to inform them of the layout and needs on the day of the Gens game. They will bring in extra staff to handle the large amount of people. Adjustments to layout of services will be considered.
- Posters will be put up around Clarington, as well as Kingston (to inform Kingston & Shane Wright fans of the game)
- No mini-game will be done during the 1<sup>st</sup> intermission.

**TREASURER: *Jen Ford***

- Rick & I went to the bank to close the 2<sup>nd</sup> bank account. Received a refund of some strange bank fees that had been charged.
- Some money has been locked in for 10 months at 2+% interest rate to try to make some extra funds for organization.

**IN-CAMERA SESSION:**

**OMHA REP: *Steve Troughton***

- OMHA has proudly partnered with the Dairy Famers of Ontario “Recharge with Milk”.
- Co-branded patches are to be worn, some issues regarding this should be resolved shortly.
- Next meeting will be Thursday Aug 15<sup>th</sup>

**ICE SCHEDULIER: *Terry Lynch***

- Add on to Wendys report ~ there has been a broken pipe at Rickards, progress is being made on repairs.
- Manvers Ice has been approved for Tuesday nights.
- Scheduling meeting went well.
- Novice meeting will be Aug. 14<sup>th</sup> . Information is on CZHA website.

**COACH AND PLAYER DEVELOPMENT: *Ken Scott***

- All is going well.
- Defencemen clinics ~ Scott Campbell
- Skating ~ Scary Mary
- Goalie Program over seen by Dan Stewart
- Skills Development ~ PEP program (coaches to contact Ken to arrange if desired)
- Development coach added ( David Millar) another development coach to be added soon.
- John Jeffs will have a leading role.

**PREVENTION SERVICES LIAISON: *Cindy Campbell (Absent)***

- Nothing to Report

**HEAD TRAINER: *John Jeffs***

- Rowan’s Law discussion.
- Rowan’s Law modules to be put on website
- All information needs to be put on website in a separate area and draw attention to it.
- Each team manager to coordinate info transfer to their team as well as form to be returned to John Jeffs
- Going forward we need all trainers to be informed at upcoming trainers meeting.

**DIRECTOR OF EQUIPMENT: *Jeff Kellar***

- Will be in touch with Midgets re: Jerseys

**DIRECTOR OF MEDIA RELATIONS: *Nicole Schoonderbeek***

- Mid-season parent reviews will be done around mid-October
- Parent Reps: Communication with parents is important. Parent Reps will not have monthly meetings however they will still relay information between the parents and the board. A distribution list will be created to send information directly to teams/parents via Parent Reps.
- Online registration for Tryouts went well. There will be a few adjustments made going forward to continue to improve the process.

**IN-CAMERA SESSION:**

**DIRECTOR OF MANAGERS: Danielle Nettleton (*Absent*)**

- Nothing to Report

**DIRECTOR OF TRYOUTS: Cheryl Littlejohn (*Absent*)**

- No Report

**DIRECTOR OF PICTURES/AWARDS: Andy Lee Wuk Len**

- Thank you to Nicole for posting Advertisement for Photographer
- First review of quotes received. Andy will continue discussions with Photographers. Final information will be presented to the Board followed by an electronic vote.
- Photos will be done over a few days.

**DIRECTOR OF FUNDRAISING: Barbara Stanutz**

- All is going well. Nothing to Report.

**CMHA REPRESENTATIVE: Dominic Valic (*Absent*)**

- No report

**CRHL REPRESENTATIVE: Ed Hooper (*Absent*)**

- No report

**ORONO REPRESENTATIVE: Mark Foster (*Absent*)**

- No report

**NEWCASTLE REPRESENTATIVE: Claudia Tarasio (*Absent*)**

- No Report

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*Motion to Accept reports*

1<sup>st</sup> Wendy Thompson-Ruest 2<sup>nd</sup> Barb Stanutz – **CARRIED**

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**Unfinished Business:**

- Finalize date for Bullying seminar
- Alumni Page on website in the works ~ Ongoing
- Managers Manuals: Nicole will ensure updates are clear and inactive files are no longer viewable to everyone.
- Choosing new Photographer ~ Ongoing
- Discussion : Paypal or card reader ~ Ongoing
- Preliminary Discussions are taking place re: joining forces with CMHA – Steve will discuss with OMHA – make Clarington AAA centre ~ Ongoing
- Discussion re: pilot program (paid coaches) -2yr.program under review ~ Ongoing

**New Business:**

- I pads ~ Discussion regarding pros and cons of renting vs. buying.
- Head Trainer to receive all forms.

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**Rick Poulin: Motion to purchase 9 new iPads**

**Unanimous Vote ~ PASSES**

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**John Jeffs: Motion to bring entire Organization under compliance with Rowan's Law**

**Unanimous Vote ~ PASSES**

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**Andy Lee Wuk Leu: Fundraiser idea for ill coach. Bracelet with Logo & Coaches name. See if Sue offers this item. No Logo, No Approval needed.**

**Motion Accepted**

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- Rick ~ Discussion re: paying increase to coaches.
    - ~ HP1 Coaching Certification: Necessary for Head Coaches of Minor Bantam AAA and above . Created by Hockey Canada as a High Performance course that takes 2 years to complete at a cost \$1,500. Coaches will be reimbursed as stages of course are completed.
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***Motion to Adjourn***

1<sup>st</sup> Andy Lee Wuk Leu 2<sup>nd</sup> Jen Ford – ***CARRIED***

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**\*\*Next Meeting: Thursday September 19<sup>th</sup> , 2019 at 7:00 pm at Darlington Arena\*\***