

**Clarington Zone Hockey Association
Governing Committee Meeting Minutes – July 11, 2019**

Present:

Andy Lee Wuk Leu	Jen Ford	Wendy Thompson-Ruest
Barb Stanutz	Rick Poulin	Cheryl Littlejohn
Jay Ford	Steve Troughton	Terry Lynch
John Jeffs	Lindsay Lawson	

Absent:

Stephanie Leger	Ken Scott	Cindy Campbell
Jeff Kellar	Nicole Schoonderbeek	Claudia Tarasio
Ed Hooper	Mark Foster	

Meeting called to order at 6:38pm by Rick Poulin

****AGM Minutes not available – will need to approve at next meeting****

CHAIR: *Rick Poulin*

- Welcome Lindsay Lawson to the GC
- Rowan's Law passed last year – regulations are in place re: Concussion protocol which requires parents to complete forms
- Police Checks need to be handed in
- Rosters need to be approved
- Discussion re: mileage costs – will be handled under New Business
- Coach's meeting went well – subs and refreshments provided

VICE CHAIR: *Jay Ford*

- Discussion re: intersquad game during Gens game intermission for the Novice age group
- Bullying workshop to be scheduled
- Discussion re: Team Parent Reps – keep them but no monthly meetings

VICE CHAIR: *Wendy Thompson-Ruest*

- Teams have Gens tickets – providing some to Tribute
- Potential issue with refrigeration at Rickard which may affect August ice and Gens game – currently being addressed

IN-CAMERA SESSION:

TREASURER: *Jen Ford*

- Some confusion with the Municipality of Clarington – resulted in outstanding balance of approx. \$13,000 – this has been paid and we are up to date
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OMHA REP: *Steve Troughton*

- There has been discussion regarding paying \$1,000
- ETA is looking for a new Treasurer
- Novice – 11 teams
- Games start in January
- 8 games per team
- East and West

- Barrie booked for Novice Jamboree March 13-15
- SCTA proposed to host AAA Minor Atom Championships because they were the previous champions
- Winner of the Jamboree to host
- Peterborough is going to Quebec tournament so we will need to schedule around it
- 4 teams not rostered
- We have received \$3918 in development fees from 2 years ago
- OMHA has sent a \$550 travel subsidiary to last years Atom team which will be given to team

ICE SCHEDULIER: *Terry Lynch*

- May not have ice at Rickard in August due to refrigeration issue
- Canlan contract is done
- Possibly no ice at Manvers
- Clarington Day we will be playing Kingston (except Midgets)
- Sept 14th – no games allowed so the teams cannot schedule games that will conflict with Gens Game
- Looking for additional ice - Discussion re: replacing Manvers with Millbrook or Port Hope arenas

COACH AND PLAYER DEVELOPMENT: *Ken Scott (Absent)*

- John Jeffs presented on Ken's behalf:
 1. Development Team: Ken Scott, Brad Gauld, John Jeffs
 2. We have added Matt Gauld and David Miller as Development Coaches
 3. Programs: Goaltending Clinic designed by Dan Stewart, Defensemen clinic with Scott Campbell, Skating and Skills with Scary Skate and Ryan Martindale, Novice (U9) Toros Development Partnership

PREVENTION SERVICES LIAISON: *Cindy Campbell (Absent)*

- Nothing to Report

HEAD TRAINER: *John Jeffs*

- Attended Rowan's Law Concussion safety workshop in Port Perry June 26. The law came into effect July 1st, 2019. John will be putting together the protocols by next meeting as any players registered after July 1st must be documented. This would mean the Midget teams and the Novice team as well as coaches. In short, this law makes mandatory for sports organizations the following:
 - o Ensure that athletes, parents of athletes under 18, coaches and officials confirm every year that they have reviewed Ontario's concussion awareness resources
 - o Establish a removal from sport and return to sport protocol
 - o Establish a concussion code of conduct that sets out the rules of behaviour to support concussion prevention
- There will be 3 types of resources to review. An e-booklet (available now), a video (not made yet) and an e-module (not available yet).

DIRECTOR OF EQUIPMENT: *Jeff Kellar (Absent)*

- Nothing to Report

DIRECTOR OF MEDIA RELATIONS: *Nicole Schoonderbeek (Absent)*

- No Report

DIRECTOR OF MANAGERS: *Danielle Nettleton (Absent)*

- Nothing to Report

DIRECTOR OF TRYOUTS: *Cheryl Littlejohn*

- Nothing to Report

DIRECTOR OF PICTURES/AWARDS: *Andy Lee Wuk Len*

- Advertisement for Photographer is up on website until Aug 2
- Establish Sub-committee to review tenders for Photographers and prepare for Board Approval:
 - o Andy, Cheryl, Lindsay
- Clothing – we have Sue until end of season – will post for tender in October
- Establish committee to review tenders for Clothing/Apparel and prepare for Board Approval:
 - o Andy, Barb, Lindsay

DIRECTOR OF FUNDRAISING: Barbara Stanutz

- Nothing to Report

CMHA REPRESENTATIVE: VACANT

- No report

CRHL REPRESENTATIVE: Ed Hooper (Absent)

- No report

ORONO REPRESENTATIVE: Mark Foster (Absent)

- No report

NEWCASTLE REPRESENTATIVE: Claudia Tarasio (Absent)

- No Report

Motion to Accept reports
1st Jay Ford 2nd Barb Stanutz – **CARRIED**

Unfinished Business:

- iPads ~ leased 6 ipads for 6 years, they said we could keep the ipads but we are looking for the price of 9 new ones ~ Ongoing

New Business:

- APPOINTED POSITIONS - NOMINEES:
Coach and Player Development – Ken Scott
Prevention Services Liason – Cindy Campbell
Ice Scheduler – Terry Lynch
Head Trainer – John Jeffs
OMHA Representative – Steve Troughton

Rick Poulin: Motion to accept Nominees for Appointed Positions
2nd Barb Stanutz – **CARRIED**

Rick Poulin: Motion to increase mileage reimbursement from 31 cents/km to 40 cents/km
2nd Cheryl Littlejohn – **CARRIED**

Rick Poulin: Motion to put \$3918 Development Fees back into Player Development
2nd Andy Lee Wuk Len – **CARRIED**

Rick Poulin: Motion to give back the \$552 travel subsidiary to the Minor Peewee Team
2nd Lindsay Lawson – **CARRIED**

Rick Poulin: Motion to give back the \$552 travel subsidiary to the Minor Peewee Team
2nd Lindsay Lawson – **CARRIED**

Rick Poulin: Motion to purchase new P.O. Box for \$169 + tax
2nd Wendy Thompson Ruest – **CARRIED**

Jen Ford: Motion to close second Bank savings account which is not being utilized
2nd Wendy Thompson Ruest – *CARRIED*

- Review increasing the Coaches Reimbursement
- Discussion re: pilot program (paid coaches) – 2 year program – under review
- Manager's Manual to be updated – ask Nicole to remove old manual
- Alumni Page – should update some success stories for past alumni
- Need a sub-committee re: alumni to update the Trophy Case Display
- Keys – Rick should have keys
- Discussion re: paypal and card reader – Jen and Rick will enquire at the bank
- Preliminary Discussions are taking place re: joining forces with CMHA – Steve will discuss with OMHA – make Clarington AAA centre

Motion to Adjourn
1st Barb Stanutz 2nd Jen Ford – *CARRIED*

****Next Meeting: Thursday August 8^h, 2019 at 7:00 pm at South Courtice Arena****